

Lifton Parish Council

Councillors are hereby summoned and members of the public and press are invited to attend a meeting of Lifton Parish Council to be held in the QEII Pavilion, Recreation Ground (Leat Road), Lifton on Thursday, 24th September 2026 at 7.00pm

1. Apologies

2. Minutes of the Meeting of Lifton Parish Council held on 23rd July 2026

3. Dispensations and Declarations of Interest

4. Visiting Speaker – None

5. Public Participation/Borough Cllr. Update

6. General items:

6.1 Highways Update

6.2 Burial Ground Review including cemetery inspection, fees and rules

6.3 Defibrillator Update

7. Reports:

7.1 QEII Annual Report

7.2 OPCC Councillor Advocate Scheme

8. Finance

8.1 For payment:

Clerk's salary & expenses (working from home allowance)	£	
Employee pension for September	£	
HMRC: National Insurance Contribution	£	
Lloyds Bank charges (to be taken by DD on or after 19 th September 2026)	£	4.25

To formally note invoices paid under Scheme of Delegation or since last meeting:

Clerk's salary for August (including backdated pay from local pay rise) & Working from Home Allowance	£	
Employee pension for August	£	
HMRC: National Insurance Contribution (06 Aug-05 Sept)	£	

Martin Ashley & Son Gardening Services: Grass cutting April-June 2026 (inc. £450.00 VAT)	£	2,700.00
Parish Online: Annual subscription paid to GeoXsphere Ltd. (inc. £9.00 VAT)	£	54.00
Lloyds Bank charges (to be taken by DD on or after 19th August 2026)	£	4.25
PKF Littlejohn LLP: External Audit fee 2026-27 (inc. £63.00 VAT)	£	378.00
The Arundell: Tamar Room hire for LPC meeting 23.07.26 (inc. £6.67 VAT)	£	40.00

8.2 Receipts:

Interest – July	£	3.63
Community First Insurance: refund from policy amendments	£	26.66
Interest in August	£	3.87
Morris Brothers: Burial & Exclusive Rights fee	£	575.00

8.3 Outstanding invoices: None

General matters relating to Finance:

8.4 [External Auditor Report & Certificate 2025/26 \(Section 3 of AGAR\)](#) and [Notice](#) of conclusion of audit

8.5 The National Joint Council for Local Government Services (NJC) Local Government Services Pay Agreement 2026/27 (Clerks salary)

8.6 Internal Audit: Letter of Engagement 2026/2027 – Independent Internal Auditor

9. Planning

9.1 Applications:

To formally note application and Councillor comments dealt with under Scheme of Delegation for:

2037/26/FUL - Proposal: Change of use to hair and beauty salon (Class E), Site Address: The Shed Unit 1, Tinhay Mill Industrial Estate, Tinhay PL16 0AH [Click here to view application](#)

Applications to be discussed at September's meeting:

2301/26/FUL - Proposal: Construction of dwelling house. Site Address: Land Rear Of Darkey Cottage, Willas Road, Lifton [Click here to view application](#)

2487/26/TPO - Proposal: Works to a TPO Tree (please see application for details). Site Address: Orchard House, New Road, Lifton PL16 0AQ [Click here to view application](#)

9.2 Approvals:

1734/26/HHO Householder Application - Description: Removal of existing porch & erection of a two-storey entrance hall and porch. Site Address: Wooladon Farm, Liftondown PL16 0DD.

Decision: Conditional Approval [Click here to view application](#)

3855/24/ARM Approval Of Reserved Matters - Description: READVERTISEMENT (Revised plans & details). Reserved Matters Application for Layout, Scale, Appearance and Landscaping for the Construction of 68 Dwellings with Associated Public Open Space including Allotments, Landscaping and Sustainable Drainage and the Discharge of Conditions 1, 2, 4, 5, 6, 7, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 27 Pursuant To Outline Application 2536/20/OPA. Applicant Name: Wain Homes. Site Address: Development Site At Sx 382 850, Fore Street. Lifton. **Decision:** Conditional Approval [Click here to view application](#)

1549/26/HHO Householder Application - Description: Replacement side extension to east elevation. Site Address: 1 New Road, Lifton PL16 0AG. **Decision:** Conditional Approval [Click here to view application](#)

1679/26/AGR Agricultural Determination - Description: General purpose agricultural barn. Site Address: Lower Carley Farm, Lifton PL16 0EB. **Decision:** Prior Approval Not Required [Click here to view the application](#)

1861/26/NMM Non Material Minor Amendment - Description: Non material minor amendment to 2873/22/ARM to replace the enclosures around the allotments with stock fencing. Site Address: Development Site At Sx 382 850, Fore Street, Lifton. **Decision:** Conditional Approval [Click here to view the application](#)

1296/26/FUL Full Planning Application - Description: Change of use of meadow to private equestrian use and erection of an equestrian building (part retrospective). Site Address: Land At Sx 384 849 (Meadow South of Hornapark), Park Road, Lifton. **Decision:** Conditional Approval [Click here to view application](#)

9.3 Refusals: None

General matters relating to Planning:

9.4 *There is no statutory consultation requirement on the applications below. The information is being sent for information only:*

2327/26/COM 28 (one month) Communication PD Application. Description: Notice of intent to install electronic communication apparatus comprising one x 9m light wooden pole.

(Ref: LEG_V9008 - WH6H089Z) - Applicant Name: Openreach Officer. Site Address: Opposite Langham House, Liftondown PL16 0BZ. [Click here to view the application](#)

10. Correspondence: [Scoping Consultation on the new South Hams and West Devon Joint Local Plan](#)

Bin request – Tinhay

Highways - Road condition

11. Councillors items for future agenda

Next Meeting: 7.00pm - Thursday, 22nd October 2026 (Venue to be confirmed)

Signed by the Clerk to the Parish Council: *S Willis*